

## In a Nut Shell

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HR Allen helps businesses like yours stay compliant with federal and state labor laws by offering cost-effective compliance solutions and HR expertise.



**12801 Fair Oaks Blvd  
Ste. 16  
Citrus Heights, CA 95610  
Phone: 916.370-7849  
Fax: 916.370.7849  
info@hrallenconsulting.com  
Website: hrallencs.com**



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**Practical Human Resource  
Services**



**Your HR Solution!**

**Phone: 916.370.7849**

## Staying Compliant With The Help of HR Allen



### Who We Are

HR Allen is a Human Resource consulting and outsourcing firm providing Human Resource expertise and services businesses. We deliver quality and value through innovative, cost-effective services designed to reduce costly and time-consuming administrative functions. Our consultants are prior V.P.'s and Directors that are PHR/SPHR certified with over 15 years of experience in HR and labor law compliance. Our AV rated employment law lawyers are here to help with those really tricky employment issues. With this knowledge, you can rest assure that HR Allen will deliver practical solutions and measurable results. We believe that comprehensive HR solutions don't have to be expensive to meet your needs.

### How We Can Help You

All too often, businesses struggle to keep their heads above water, drowning in HR administration and trying to ensure legal compliance in the workplace. You know it's important, but it's clients and cash flow that monopolize your attention and keep you up at night. We can take care of the HR functions and labor law compliance tasks and manage them, so you can focus on your core business objectives with less distraction. We offer strategic thinking and HR expertise to help you plan for the road ahead with effective consulting services to ease the HR workload. Outsource your HR responsibilities to us.

### Our Services

Whether you are a human resource professional in the middle of restructuring your department, or a CEO currently without a human resource professional, HR Allen Consulting Services can help. The human resource profession of today grew out of the regulatory compliance that has developed primarily in the last half of the twentieth century. Today more than ever our employment practices are regulated. Many companies are in violation of

requirements that they don't even know exist. Unfortunately this lack of knowledge is a very poor defense. Even companies with good employee relations find themselves on the losing side of litigation. This is a case where the old adage about an ounce of prevention is very accurate. For a fraction of the cost of a single lawsuit, HR Allen Consulting Services can become your HR Partner and help develop procedures and policies that comply with state and federal requirements.

### List of Services:

- Payroll Services
- HR Compliance Audits
- Employee Handbooks
- IIPP Manuals
- Sexual Harassment Training
- Labor Law Posters
- Drug Testing
- Background Checks
- Screening Services
- HR Consulting
- On-site Support
- HR Products
- Affirmative Action Plans
- Policy Development
- Applicant Tracking
- And more

**Contact us for a free  
consultation**