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## Recruiting

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Recruiting the best talent for your organization is crucial—but it doesn't have to be expensive. Save yourself money and time with first-class recruiting services from HR Allen.

HR Allen has experienced consultants that are skilled in recruiting for all levels. HR Allen ensures proper interviewing process that is compliant with EEO and FEHA standards. HR Allen will manage the whole recruitment process, while you focus on your core business needs. During the recruiting process we will be accessible to handle any and all questions.

We can:

- Extend and negotiate the offer
- Create job descriptions
- Setup and conduct interviews
- Prepare interview questions
- Develop job posting
- Evaluate Resumes
- Send response letters to non-qualified candidates
- Check references
- Screen qualified candidates